



Position Title: Manager, Coaching  
Position Term: Full-Time  
Location: Vaughan, Ontario  
Reports To: Technical Director

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Do you want to gain invaluable work experience in the world of amateur sport? Have you ever wanted to help grow the game of soccer in Ontario? The Ontario Soccer Association (OSA) is actively searching for talented and ambitious people who are passionate about the field of sport management and education and want to apply their knowledge at Canada's largest provincial sport organization.

Founded in 1901, The OSA is comprised of more than 600 Clubs servicing over 24,000 teams with 430,000 registered indoor and outdoor players, 40,000 coaches and managers, and 10,000 match officials, as well as countless volunteers, parents and supporters who make up a multi-cultural community of over 1,000,000 Ontarians.

The OSA develops and delivers exceptional and sustainable educational programs and services throughout Ontario, with the mission of providing leadership and support for the advancement of soccer. This is done in collaboration and cooperation with our membership, partners and other stakeholders, truly unifying the province of Ontario through the game of soccer. The OSA also operates the Ontario Player Development League (OPDL), Ontario's premier youth development league and League1 Ontario, a provincial professional - amateur men's and women's league.

An overall goal of The OSA is to assist with the development of soccer as a healthy lifestyle choice, provide a talented pathway for players to excel to higher levels of the game and encourage community involvement at all levels.

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### **Position Summary:**

In alignment with The Ontario Soccer Association and the Canadian Soccer Association's Long Term Player Development (LTPD) direction, develop a strategy that will lead and manage The Association's coaching program. This strategy will create a sound infrastructure that will increase the quality and quantity of players and coaches as well as meeting the needs of those players and coaches at all individual stages of the game, including Futsal.

### **Primary Duties and Responsibilities:**

Manage and organize all coaching courses within the LTPD framework

1. Develop ongoing strategy for the delivery of the CSA's LTPD coaching curriculum across the province
2. Oversee and deliver provincial licensing courses
3. Manage the Learning Facilitator Certification Program including:
  - a. Hiring
  - b. Training
  - c. Monitoring

Manage and deliver provincial initiatives to support coach development

1. Increase coaching expertise by offering educational workshops, OPDL Coach Development Program, seminars and other coaching resources
2. Form close working relationships with districts' and clubs' technical staff and coaches
3. Assist with the annual soccer summit conference
  - a. Organize guest speakers
  - b. Organize workshops
  - c. Provide opportunities for professional development
4. Maintain a close working relation with CSA, NCCP, CAO
5. Represent OSA at relevant technical meetings

#### Manage coaching department

1. Manage department staff
2. Create a strategy that will offer the membership information on the department's services and ensures excellent customer service
3. Prepare and manage the annual department budget and review monthly statements
4. Oversee the coaching department's internal and external communications

#### **Qualifications:**

#### **Experience:**

- Technical understanding of the game that is required in order to implement the technical aspects of coaching
- Developing and monitoring budget performance

#### **Education and Professional Designations:**

- Post-Secondary education in sports administration, physical education, recreation or other related discipline; or comparable work experience
- Canadian 'A' licence or equivalent

#### **Skills and Competencies:**

- Strong leadership, management and relationship building skills.
- Ability to critically review performance process and deliver a quality outcome
- Ability to influence others positively
- Strong written and verbal communication skills and presentation skills.
- Clarity in decision-making
- Well-developed time-management skills, including the ability to set and meet deadlines and to prioritize work
- Ability to work alone and as part of a team
- Demonstrated proficiency in the use of common technology and computer platforms
- Ability to be Learning Facilitator and master Learning Facilitator

Please submit your cover letter and resume to:

[jobs@soccer.on.ca](mailto:jobs@soccer.on.ca)

**Submission Deadline: Friday, September 9, 2016**

We thank all applicants for their interest but only those selected for an interview will be contacted